Stepping Stone, Inc.

Annual PQI Report

2019

**Key PQI Activities**

Resolved

The PQI Plan was approved by the Board of Directors in August. The PQI Committee was established in September, and held its first meeting in October. During that meeting roles and responsibilities of the PQI Committee were established, and the Committee began working on its first improvement plan.

The PQI Committee has completed two improvement plans:

* Initial Staff Training
* Teacher-Counselor Advancement

Ongoing

The PQI Committee is currently engaged in collecting and analyzing data related to the effectiveness of treatment groups to determine if a PQI plan needs to be enacted addressing this issue.

Issues Requiring Further Intervention

There are currently no issues considered to be requiring further intervention. Results from completed plans will need to be monitored by the PQI Committee to determine if additional intervention on those issues is needed.

**Issues Requiring Continued Monitoring**

The following issues require continued monitoring:

* Data collection for PQI activities must be continually monitored to ensure efficient, effective, and accurate data.
* The alignment of PQI plans and activities with our strategic plan must be continually monitored to prevent mission drift.
* The consistent production of PQI plans and reports requires continued monitoring to ensure that quality improvement is continuous.
* The success of PQI plans required continued monitoring to ensure the overall system is achieving its intended purpose.

**PQI Priorities and Goals**

PQI priorities for the year 2020 include:

* Expanding the training of staff in PQI processes and the enactment of PQI Plans.
* Fine-tuning the PQI system to work more effectively and efficiently.
* Clarify PQI outcomes based on data.

PQI goals for this year include:

1. Completing 18 PQI plans between January 1 and December 31, 2020.
2. Train all staff on completing PQI plans by February 12, 2020.
3. Review all active case files by December 31, 2020.
4. Develop a data collection tool capable of recording major data points each quarter by June 15, 2020.